

# HARTLAND HIGH SCHOOL

## OFF-CAMPUS ONLINE COURSE ENROLLMENT FORM

STUDENT INFORMATION	
Name: _____ Class of: _____	
Student <u>School</u> Email Address: _____ @ hartlandschools.us	
Student Cell Phone Number: _____ Date of Birth: _____	
Parent <u>Primary</u> Email Address: _____	
Have you taken an online class previously? Yes No	
If yes, what was your final grade in the class(es) that you took? _____	
COURSE(S) YOU WISH TO ENROLL IN	SEMESTER & HOUR
*Course listing can be found at <a href="http://michiganvirtual.org">michiganvirtual.org</a>	Please choose when you would like to take this course
1. _____	1. Semester: 1 2 & AM PM
2. _____	2. Semester: 1 2 & AM PM
REASON FOR TAKING AN ONLINE CLASS	

OFF-CAMPUS ONLINE COURSE AGREEMENT
<ul style="list-style-type: none"> <li>I understand that a student must have a 2.5 minimum overall GPA in order to enroll in an <b><u>off-campus</u></b> online course.</li> <li>I understand that the course(s) is taught completely online.</li> <li>I understand that the course(s) is taught by an online teacher, not taught by a Hartland High School staff member.</li> <li>I understand that a student cannot be successful in the course(s) unless they regularly log into the course(s) through the online provider.</li> <li>I understand that it is recommended that a student plan to spend a minimum of 1 hour per day per course on their online course(s).</li> <li>I understand that the student is responsible to communicate with their mentor on a regular basis as determined by the mentor &amp; student.</li> <li>I understand that the student is required to attend lab time a minimum of once per week.</li> </ul>
<p><b><u>PLEASE NOTE:</u></b></p> <ul style="list-style-type: none"> <li>I understand that the student is <u>released from school</u> for the course(s) and will be <b><u>taking this class at home</u></b>. (beginning of the day and/or end of the day, depending on their schedule)</li> <li>I understand that the student will <b><u>NOT</u></b> be permitted in the building during this time.</li> <li>I understand that the student/parent is responsible for transportation to/from school.</li> <li>It is the <b><u>parent's responsibility</u></b> to monitor the student's progress in their online course.</li> <li>Final grade for the course will not be posted until the end of the semester.</li> </ul>

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**REASONS WHY STUDENTS CAN BE DENIED**

The district can deny a student's request to enroll in an online course for the following reasons:

1. The student has previously gained the credits provided from the completion of the online course.
2. The online course is not capable of generating academic credit.
3. The online course is inconsistent with the remaining graduation requirements or career interests of the student.
4. The student does not possess the prerequisite knowledge and skills to be successful in the online course or has demonstrated failure in previous online course.
5. The online course is of insufficient quality or rigor. The following courses are not approved by HHS due to insufficient quality or rigor:
  - Career Planning
  - Careers – Find Your Future
  - Employability Skills
  - Leadership Skills
  - Personal Fitness
  - Reading for College Success
  - Social Media
  - Study Skills

**COURSE FAILURE AND CREDIT RECOVERY**

- Students who have failed an online course will not be allowed to take an online course in the future.
- A student that has failed an online course may repeat the course at HHS or through HHS Credit Recovery or through HCS Summer School.

**I have read and understand the above Off-Campus Online Course Agreement.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent First Name (Please Print)

\_\_\_\_\_  
Parent Last Name (Please Print)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date